

**** Job Description ****

Downtown Business Improvement District Part-time Summer Flower Maintenance Employee

Position: Part-time Summer Flower Maintenance Employee

Wage/Salary: \$12.50/hour with no benefits. \$250 bonus after 4 continuous months of satisfactory employment.

Fair Labor Standards Act Status: Non-Exempt

Work Week: 10-15 hours/week, Tuesday and Wednesday starting no later than 5:00am

Season: Early June through first week of October (approximate)

Supervisor: Operations Manager of Downtown Bozeman Partnership

PRIMARY OBJECTIVE OF POSITION:

The maintenance employee is responsible for performing basic cleaning, upkeep and maintenance services for the Bozeman downtown district. The purpose of the position is to ensure that downtown remains an attractive, clean place to visit, work, and live.

MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

Performs a variety of semi-skilled technical and maintenance work in the operation, maintenance and repair of downtown public facilities, including but not limited to:

Downtown District Tasks

- Water street lamp flower baskets daily
- Pick up garbage from storefronts, doorways and sidewalks
- Operate pressurized water pump

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical demands depend upon job assignment. However, most involve outdoor work in variable climates. There is some exposure to a variety of hazards, including but not limited to heights, electrical utilities, chemical materials, allergy causing agents, and working in high traffic areas.

Physical demands include: dynamic balance (climbing a ladder), static balance (standing on a ladder), carrying items weighing up to 40 pounds, carrying items weighing up to 80 pounds with assistance, bending at the waist, climbing, crawling, lying on the back or stomach, kneeling, sitting, lifting, pulling, pushing, reaching over head, squatting, walking up to 2 miles, speaking, hearing, seeing, depth perception, and ability to distinguish colors.

REQUIRED SKILLS:

Possess a valid state driver's license. Ability to drive an ATV and pick-up truck. Ability to use power tools such as water pump, drill, and power washer.